Native American Indiana Affairs Commission Wednesday, March 14, 2007 (1:00 pm) Eiteljorg Museum of American Indians & Western Art Canal Level Board Room 500 West Washington Street Indianapolis, Indiana

I. Call to Order and Noting of Quorum

A. Commission members present: Brian Buchanan, Terry Stuff, Brian Fahey, Carolyn Requiz, Steve Hall, Marcia Gray for Josh Richardson, Ray Gonyea, Rick Jones, Reggie Petoskey, Clarence White, Aaron Ridlin for Senator Waterman and John Quick

- B. Clarence White opening prayer
- C. Pledge of Allegiance

II. Introduction of Commission

III. Agenda Approval

- A. Motion to accept agenda with changes made by Brian Fahey and seconded by Clarence White
- B. Motioned carried.

IV. Minutes

- A. Motion to accept minutes made by Brian Fahey and seconded by Ray Gonyea.
- B. Motion carried.

V. Announcements

- A. Ethics Training Following Commission meeting
- B. Next meeting June 6, 2007
- C. Town Hall Information (see attached outline & sample agenda
 - 1. First one to be held in Wabash
 - 2. A White Paper/Red Paper was suggested to more clearly state the position of the commission on certain issues
- D. Rotunda panel for Minority Health Coalition March 29
 - 1. See attached handout
- E. Diabetes awareness month
- F. Wild Onion Festival
 - 1. See attached handouts from Johnnie Flynn (IUPUI)
- G. Purdue Diversity
 - 1. Alfred P Sloan Foundation Grant for Native American Cultural Center
 - 2. Native American Graduate Students Recruitment etc. for Eastern US
 - 3. Tecumseh Project NA advisory group lecture series

- 4. Coordinate groups
- H. Recognition of Steve Hall who retired from the National Guard on January 31, 2007
- VI. Organization of the Commission
 - A. Commission seats waiting on the Governor's office
 - B. Background checks are being done on two new members
- VII. Committee Reports -
 - A. Legislative Funding Committee
 - 1. See attached budget
 - 2. Minority teacher program include NA teachers
 - 3. Increase NA minority health programs
 - 4. Federal funds Bayh and Lugar
 - 5. Reorganization Grants abused NA women
 - 6. Grants to learn native language
 - B. Executive Committee
 - 1. See attached minutes
 - C. Sachem Advisory Committee Report
 - 1. Timeline for Display Terry Stuff and Brian Buchanan
 - D. DOC Spirituality Committee Report
 - 1. Visit assess prisons
 - 2. Advise Dept. of Corrections
 - 3. Review and revise DOC Handbook
 - 4. Establish procedures to identify religious leaders
 - E. Directory Committee Report
 - 1. Draft Completed
 - F. State Recognition Committee Report
 - G. Housing Assistance Committee
 - 1. Native American Student Alliance with help
 - 2. Dates & timelines to Brian Buchanan
 - H. Education Assistance Committee
 - 1. Native American Student Alliance with help
 - I. NAGPRA Ray Gonyea wants to dedicate a future meeting to this issue
 - 1. Findings within the State (log)

VIII. Future Topics

A. With help from Senator Waterman's office a coloring book about the history of Native Americans in Indiana is being developed and printed for distribution to all 4th graders

- B. Drug Meth-Alcohol abuse
 - 1. Health Committee should address
- C. 21,000 job openings at <u>fourwindscasino.com</u> located north of Michigan City
- D. Financial Aid Assistance Guide

X. Public Comments

- A. I Nation –ISU
- B. K-12 Pike Pilot Program Native American authors, musicians, etc.
- C. Website
- D. Tobacco
- E. Sentencing guidelines
- F. Child custody/adoptions

Adjournment

Town Hall Meetings Goals:

 Host a town meeting in every region of Indiana to provide an introduction of the Commission and hosting commission member to our Indiana communities and allow local communities to share issues and concerns involving the state's American Indian population.

How to Set Up Town Hall Meetings:

- Contact mayor's office to introduce yourself and ask if he/she would be interested in participating in the town hall meeting.
- Agree on a date, time, and location (City Hall boardroom, libraries, community centers, schools). Commission member will be in charge of logistics.
- Invite state representatives and local officials to participate in town hall meeting (by letter and or phone call).
- Publicity: Place meeting on local community calendars (newspapers and radio) and post flyers around region.
- Create Agenda: Introduction and purpose of commission, 2006 Progress Report, Future Goals, Public Discussion (for fact finding).

Questions:

How will Commission member respond when asked the boards opinion of such and such (federal/state recognition, mascot issues, land issues, casinos, etc.)

Region: Who will cover each region? At least two commission members per region. Meetings: Must be posted with agenda on Work Force Development Website.

Agenda

Native American Indian Affairs Commission

http://www.in.gov/dwd/naiac

Town Hall Meeting

Date/Time Location Address

- I. CALL TO ORDER
- II. INTRODUCTION (Include Mayor, Representatives, Senators, Dignitaries)
- III. COMMISSION OVERVIEW
- IV. COMMISSION MEMBER INTRODUCTION
- V. COMMISSION ORGANIZATION/OPERATING PROCEDURES
- VI. 2006 PROGRESS REPORT SUMMARY
- VII. 2007 GOALS
- VIII. PUBLIC COMMENTS/CONCERNS

ADJOURNMENT

Buchanan, Brian J (US SSA)

From:

Requiz, Carolin [crequiz@isdh.IN.gov]

Sent:

Monday, March 12, 2007 11:41 AM

To:

Requiz, Carolin

Subject: Minority Health Month Opening Ceremony

Join us!...Acompáñenos!

Save the Date: Thursday, March 29, 2007 For the 2007 Minority Health Month Opening Ceremony

Reducing Health Disparities Throughout Indiana

Date: Thursday, March 29, 2007

Time: 9:00 a.m. to 10:30 a.m.

Location: State Capitol Building

Room: North Atrium

Parking: Parking is available on the street near the Capital Building (the two-hour limit is enforced) and in the underground Capital Commons lot on Washington St. directly east of the Westin Hotel.



"The purpose of Minority Health Month is to raise statewide, regional and national awareness of racial and ethnic health disparities by highlighting community programs that have been successful in reducing and eliminating health disparities. The month will include a number of events, in various parts of the state, which will serve to enlighten and open thoughtful discourse on this important issue."

Please Join the Indiana State
Department of Health Office of Minority Health for the

2007 Minority Health Month Opening Ceremony

Thursday, March 29, 20

Carolin Requiz, MS

Office of Minority Health, Director 2 North Meridian Street, 8G Indianapolis, IN 46204 Office: 317.233.7596

Fax: 317.233.7943 Mobile: 317.690.6568 www.isdh.in.gov

Accept the Challenge! ¡Acepta el Desafío! www.in.gov/Inshape







Further Information

Registrar Indiana University School of Medicine Division of Continuing Medical Education 714 North Senate Avenue, EF 200 Indianapolis, IN 46202 (317) 274-8353 Nationwide: (888) 615-8013 Fax: (317) 274-4638



2007 Diabetes Conference

Mobilizing
Community
Partnerships
To Improve
Diabetes
Care and
Prevention

Tuesday, April 24, 2007





INDIANA UNIVERSITY

NUMBER OF MEDICINE

Indiana Government Center South 402 West Washington St. Indianapolis, Indiana Course Description

The purpose of this conference is to provide information. and strategies on how communities can form partnerships that reduce the incidence and prevalence of diabetes. and provide an integrated system of diabetes care.

The target audience includes: physicians, nurses, dietifians, pharmacists, and other health care professionals. dealing with patients with diabetes.

Course Objectives

At the conclusion of this program, participants should be able to

- · Describe innovative strategies that address three key intervention areas: diabetes education, eve exams. and influenza vaccinations:
- Evaluate strategies and paradigms for building. community partnerships for effective implementation:
- Demonstrate knowledge and awareness of successful. cost-effective, public and private diabetes programs:
- Identify opportunities to build skills, share information, and network.

Accreditation Statement

This activity has been planned and implemented in accordance with the Essential Areas and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint sponsorship of Indiana University School of Medicine, Indiana State Department of Health, and the Indiana Diabetes Advisory Council in partnership with Purdue University Extension, Indiana University School of Medicine is accredited by the ACCME to provide continuing medical education for physicians.

Designation Statement

Indiana University School of Medicine designates this educational activity for a maximum of 6.5 AMA PRA Category 1 Credits^M. Physicians should only claim credit commensurate with the extent of their participation in the activity.

Faculty Disclosure Statement

In accordance with the Accreditation Council for Continuing Medical Education (ACCME) Standards for Commercial Support, educational programs sponsored by Indiana University School of Medicine (IUSM) must demonstrate balance, independence, objectivity, and scientific rigor. All faculty, authors, editors, and planning committee members participating in an IUSM-sponsored activity are required to disclose any relevant financial interest or other relationship with the manufacturer(s) of any commercial product(s) and/or provider(s) of commercial services that are discussed in an educational activity.

While it offers CME credits, this activity is not intended to provide extensive training or certification in the field.

Other CEUs

Nurses: An application has been submitted to the American Association of Diabetes Educators, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

Dietitians and Pharmacists: Applications for continuing education credit has been submitted.

Location and Lodging Information

The symposium will be held at the Indiana Government Center South, 402 West Washington Street, Indianapolis Indiana. For information about parking please visit:

http://www.indv.org/files/map/DowntownParkingMap.pdf Lodging information may be obtained by contacting the Indianapolis Convention and Visitors Association at (800) 556-INDY.

A fee of \$25 has been set for this program. This fee includes conference materials, continental breakfast. break refreshments, and lunch.

Payment may be made by check payable to Indiana University or by MasterCard, Visa, American Express, or Discover

Agenda

7:30 a.m. Check-in

8:30 a.m. Welcome and Opening Remarks

Judy Monroe, M.D. State Health Commissioner

8:45 a.m. Program Integration: A Key to Success

for Community Initiatives Frank Vinicor, M.D. M.P.H. Centers for Disease Control and Prevention

9:45 a.m.

10:00 a.m. Concurrent Sessions A

Working with the School Corporation Breakout 1:

Nancy Yoder, R.N., B.S.N., C.D.E. Parkview Hospital

Breakout 2: INSight Youth Corps

Jonathan Barclay, M.A. Indiana AHEC, IU School of Medicine Katherine Newland, M.P.H. INSight Youth Corps, Indiana State

Department of Health

Breakout 3: Howard County Education Coalition Joan Peterson, R.N.

Partners for a Healthier Community

Break

11:00 a.m.

Concurrent Sessions B 11:15 a.m. Breakout 1: Worksite Wellness

Kevin S. Sherman, M.Ed. MacAllister Machinery Co., Inc. Robyn Pollom, R.N., M.S.N., A.P.R.N., B.C.

Community Health Network Steven Zetzl. Pharm.D. Community Health Network

Breakout 2:

Working with Legislators Kim DeCoste, R.N., M.S.N., C.D.E. Kentucky Diabetes Prevention and

Control Program

Breakout 3: Diabetes Today—Coalition Building Molly Shrewsberry, M.P.H., M.S., C.H.E.S.

Marshall University Huntington West Virginia Richard Crespo, Ph.D. Marshall University Huntington West Virginia

12:15 p.m. Lunch

1:15 p.m. Diabetes Care from the Insurance

Perspective Randy Howard M.D.

Anthom

2:00 p.m. Challenges and Opportunities in

Working with Minority Populations Carolin Requiz. Director Office of

Minority Health, ISDH

2:30 p.m. Concurrent Sessions C Bureau of Primary Health Care Breakout 1

Disparities Collaborative and Medicaid Chronic Disease Management Program

Carla Chance, M.S.N., C.P.H.O. Indiana Primary Healthcare Association
Jane Miller, R.N., B.S.B.A.

Indiana Primary Healthcare Association

Breakout 2: Prevention Services-Eye Care and

Immunization

Edwin C. Marshall, O.D., M.S., M.P.H.

Indiana University
Carrie Maffeo, Pharm.D., B.C.P.S.

Butler University

Breakout 3: Diabetes Prevention Program

David Marrero, Ph.D. Indiana University

Jenny Burgess YMCA of Greater Indianapolis

3:30 p.m. Roundtable Discussions Facilitated by Purdue University

Extension Specialists and Educators

4:30 p.m. Adjourn

Acknowledgment

This conference is supported by Grant/Cooperative Agreement #U32/CCU522713-05 from Centers for Disease Control and Prevention (CDC). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the CDC.

For other CME offerings, please visit our Web site: http://cme.medicine.ju.edu

We want everyone to feel welcome at this and other CME events. If you have a disability and need an accommodation to participate in this program, we will try to provide it. Please contact the CME office at (317) 274-8353 before you come to the event. At least 72 hours' notice may be necessary.

2007 Diabetes Conference

Mobilizing Community Partnerships to Improve Diabetes Care and Prevention

Tuesday, April 24, 2007

Indiana Government Center South 402 West Washington Street Indianapolis Indiana

Register online at http://cme.medicine.iu.edu

Space is limited. Please register party! Registration deadline Thursday, April 19, 2007

M.D. Other	(please	o.O. specify)	

Last Name

First Name Middle Initial

Zip Code

Rusinges Address

Daylime Phone

Fax Number

Hospital/Practice Affiliation

Specialty

E-mai Address

Cost: \$25

Check#

Send registration form and payment to: Indiana University School of Medicine, Division of Continuing Medical Education. 714 North Senate Avenue, EF 200, Indianapolis, IN 46202. Fax: (317) 274-4638

Office Use Only: 05-352

Payment Information

Check enclosed (made payable to Indiana University)

Amount \$

Expiration date

Credit Card (complete below):

Receipt#

□ VISA □ MasterCard □ American Express □ Discover

Cardholder name (please print)

Card number Signature

05-352





















Wild Onion Festival **April 13-14, 2007**

IUPUI LIBRARY LAWN

Join us a Native American celebration of spring as we welcome the first greens of spring after a long winter!

Friday, April 13, 2007

12:00 p.m.

Opening Ceremony 12:30-6:00 p.m. Wild Onion Celebra

tion of Art

12:30-6:00 p.m. Native American music 12:30-2:00 p.m. Wild Onion Stickball

Tournament

12:30-1:30 p.m. Artists seminar

1:45-2:15 p.m. Poetry Reading

2:30-3:30 p.

Artists show

4:00-6:00 p.m.

Panel Discussion

(Native American Scholars from Indiana colleges and universities) "What it means to be Native American in Contemporary America"

Saturday, April 14, 2007

10:00-4:00 p.m. Wild Onion Celebration of

10:00-3:30 p.m. Native American Music

WILD ONION BANQUET

Menu: Hog Roast, Fried, Chicken, Choice of two salads, Bread selection, Choice of two side dishes and beverage

> 6:00 p.m. - 9:00 p.m. Wild Onion Recipe Contest! High School Essay Contest!

For more information please check out the website at: www.freewebs.com/iupuiwildonion

IUPUI

FundedbytheStudentActivityFee

Wild Onion Festival

April 13 – 14, 2006

TENTATIVE SCHEDULE

Friday, April 13, 2007

12:00 p.m.

Opening Prayer & Opening Ceremony

Wild Onion Celebration of Art (Booths set up in tent for vendors.) 12:30 p.m. – 6:00 p.m.

[SPORT]

Wild Onion Stickball Tournament 12:30 p.m. − 2:00 p.m.

[MUSIC]

2:30 p.m. - 4:00 p.m. -Foye Family-

Native Drum group

4:30 p.m. - 6:00 p.m.-Istuvapi-

Native Drum group

[ART & LITERATURE]

12:30 p.m. − 1:30 p.m. Robin McBride Scott – Cultural Quillwork Presentation

1:45 p.m. – 2:15 p.m. Native American Poetry Reading – Collection of published and

orginal works.

2:30 p.m. - 3:30 p.m.Katrina Mitten - Cultural Beadwork Presentation

4:00 p.m. - 5:00 p.m.Panel Discussion

(Native American Scholars from Indiana colleges and universities)

(Native American students from IUPUI) 5:00 p.m. - 6:00 p.m.

"What it means to be Native American in Contemporary America"

[This is the theme of the essay contests.]

Saturday, April 14, 2007

10:00 a.m. – 4:00 p.m. Wild Onion Celebration of Art (Booths set up in tent for vendors.)

[MUSIC & DANCE]

10:00 a.m. − 12:30 p.m. -Michael Jacobs-

Cherokee recording artist; flute/acoustic guitar

www.sacrednation.com

1:00 p.m. - 3:30 p.m.-Buggin' Malone-2006 NAMMY Award winning

Oneida and Potawatomi hip-hop/rap artist

http://www.cdbaby.com/cd/buggin2

WILD ONION BANQUET (Menu: Choice of two salads, Bread selection, Choice of two side dishes, Hog Roast, Fried Chicken)

6:00 p.m. - 9:00 p.m.

Wild Onion Recipe Contest!

High School Essay Contest!

Indiana Native American Indian Affairs Commission

Proposed Biennial Budget
FY2008 - FY 2009

Indiana House of Representatives Ways & Means Committee

February 07, 2007

Executive Summary

Indiana Native American Indian Affairs Commission Annual Report for 2006

The INAIAC is pleased to present its Annual Report in which the progress it has made during 2006 is described.

The INAIAC was created (IC 4-4-31.4 et seq) to study problems common to Native American citizens of Indiana in the areas of employment, education, civil rights, health and housing. In addition, it is charged with the duty to make recommendations to federal, state and local governmental agencies in the areas of:

- Health
- Cooperation and understanding between Native American and other communities
- Cultural barriers to the educational system
- Inaccurate information and stereotypes concerning Native Americans
- Measures to stimulate job skill training and the growth of Native American-owned businesses
- Raise public awareness of issues affecting Native Americans in Indiana
- Excavation and preservation of Native American artifacts and remains, and
- Measures to facilitate access to state and local government by Native Americans.

At the present time, the INAIAC has no funding to fulfill these duties. Administrative support is provided by the Department of Workforce Development, consisting of preparing and posting notices, by-laws and written minutes of Commission meetings on a one-page website without external links (http://www.in.gov/dwd/NAIAC).

Actions and Progress:

- Adoption of Commission by-laws
- Creation of Standing Committees (Executive, Legislative Procedure, State Recognition, Sachem Advisory, DOC Spirituality, and NAGPRA/Repatriation) and Outreach Committees (Housing Assistance, Education Assistance, and Health Assistance).
- Development of a Native American Business Directory to promote economic development and jobs creation for Native American-owned businesses
- Creation of a public information display for the Eiteljorg Museum's Indian Market
- Agreement to hold all future Commission meetings at the Eiteljorg Museum
- Participation in the Native American Education Conference at IUPUI
- Support and participation in the Indiana Minority health Coalition fundraiser
- Participation in Native American Heritage Month at the state house
- Approval for Town Hall Meetings around the state to reach Native American communities

Our principal goals for the coming year are (1) Public Information and Outreach, (2) K-5 educational materials to amplify standards-based textbook content on Native Americans, and (3) normalize the administrative capacity of the Commission by establishing an administrative linkage between the INAIAC and the Indiana Civil Rights Commission.

Our proposed budget is structured to accomplish those goals.

Public Education and Outreach

The Commission will focus its efforts over the next two fiscal years on Public Education and Outreach in order to fulfill two of its statutory obligations to make recommendations to federal, state and local governmental entities, as follows [IC 4-4-31.4-8, (2),(4)]:

- "(2). Cooperation and understanding between the Native American Indian communities and other communities throughout Indiana."
- "(4). "Inaccurate information and stereotypes concerning Native American Indians...."

To accomplish these goals, the Commission plans to utilize the following methods:

- A. <u>Public Service Announcements</u>. Written and produced with the assistance of profess-sional services, but making maximum use of volunteers, PSAs would be distributed to local television, cable and radio outlets throughout Indiana. The focal points of these PSAs will be to (1) encourage cooperation and understanding among Indiana's Native American citizens, including those who are not affiliated with any of the three Indian tribes which are recognized by the State of Indiana (e.g., Miami Nation of Indiana, Wea Indian Tribe, and the Upper Kispoko Band of Shawnee), (2) encourage cooperation between Native American and non-Native American communities, groups and individuals, (3) correct inaccurate information about Native Americans among non-Native Americans, and (4) address directly all stereotypes concerning Native Americans in Indiana wherever they may be encountered.
- B. <u>Commission Website</u>. We envision a web presence that goes well beyond providing a vehicle for Commission activities. We see a Commission website as an opportunity to serve as a focal point for interest in all things Native American for Indiana as a whole. This would include serving as a clearinghouse for Native American events and gatherings, group announcements, news of interest, recent developments, issues and actions before all levels of government, future planning, distribution of downloadable materials, point of contact for complaints and issues, and to serve as a communications hub for Native Americans throughout the state.
- C. <u>Traveling Displays</u>. We plan to develop three traveling displays that will offer multiple same-day opportunities to establish a Native American presence at events, meetings, schools, organizations, and special commemorations. They will be developed by the Commission but will not, in theme or content, be restricted to the Commission's activities. Instead, they will encourage tolerance and diversity, cooperation and understanding, and offer information on direct points of contact. They will also seek to break down cultural barriers between Native American and non-Native American people in Indiana.
- D. <u>Town Hall Meetings</u>. There are 40,000 Native Americans in Indiana (updated 2000 Bureau of the Census). Outside of the three recognized tribes and distinct Native American organizations, most of them are isolated from one another and the Native American communities as a whole. By reaching out with meetings around the state, we hope to overcome this isolation and help our Native American citizens reconnect with their people and heritage.

K-5 Educational Materials

Social Studies standards adopted by the State of Indiana are reflected in the textbooks approved by the Indiana Department of Education for use in grades 1-5. There are no social studies textbooks for kindergarten.

While the standards are appropriate, the textbooks are lacking. Aside from stylized and historically inaccurate and incomplete descriptions of the Plymouth Colony and Thanksgiving, and the travails of the 19th century Indian wars, nearly nothing of value is presented. Nothing at all is said about Native Americans, their culture and heritage, in the 21st century.

The Commission proposes to develop and distribute expanded, supplemental educational materials to be used by teachers in K-5 classrooms. These would include text-based, graphics, activity guides, and teachers' manuals. Connecting the use of these materials in the classroom to Native American Heritage Month (November) is a natural and timely link.

The scope of the task is significant:

Public and Private Classroom Enrollment Data, K-5 in Indiana*

Grade	Average Class Size	Enrollment	Classrooms
K	32	88,674	2771
1	20	91,706	4585
2	20	88,946	4402
3	19	86,605	4558
4	19	86,604	4663
5	19	88,000	4667
Totals:		529,635	25,646

^{*} data provided by the Indiana Department of Education

We propose to allocate \$5,000 per year for two years to the task of developing the supplemental materials, relying heavily on volunteer and tribal assistance whenever feasible. While the Commission's website can serve as the principal vehicle for material distribution to individual teachers, material packets, summaries, brochures and announcements will have to be produced in hard copy and distributed by conventional means. Graphics-based materials such as coloring books do not "travel" well over the Internet, but instead must be published and distributed in formats that are friendly for use with crayons, colored pencils, and watercolor paints.

The largest portion of the Commission's proposed biennial budget (FY08 = \$74,000; FY09 = \$62,000) is dedicated to the production and distribution of these supplemental educational materials in hard copy to private schools and public school districts.

Indiana Native American Indian Affairs Commission (NAIAC) Proposed FY08-09 Biennial Budget

FY08			FY09

Description	Operation	Capital	Operation	Capital
6 meetings/year X 15 members, \$50/per diem	4,500		4,500	
Mileage reimbursement	2,900		2,900	
Mileage reimbursement for members attending commission & special meetings	1,700		1,900	
Exhibits, 3 x \$2950 apiece		8,850		2,950
PSA production and distri- bution for radio, cable and television		12,000		6,000
Website design and maintenance	1,600	5,000	1,600	5,000
Administrative support (POS with ICRC	12,000		12,000	34
Legal services	6,000		6,000	
Design, production, distri- bution of supplemental K-5 classroom materials	5,000	74,000	5,000	62,000

Subtotals	33,700	99,850	33,900	72,950
Annual Totals		FY08		FY09
		133,550		106,850

Biennial Total:

\$240,400

Indiana Native American Indian Affairs Commission Executive Committee

Minutes

January 10, 2007

Present were the Chair, Brian J. Buchanan, Ray Gonyea, Reggie Petrosky, Brian J. Fahey

1. There was a discussion concerning the length of the commission meetings and the need to reduce their length. The principal reason to do so, aside from convenience and fatigue and to minimize the likelihood that commission members may have to leave early because of other commitments, is that shortening the meetings will afford the members of the public present at the commission meetings more time to address their comments and questions directly to the commission.

Two specific suggestions were made:

- Presentations by invited guests should be limited to 15 minutes;
- Whenever possible, committee reports should be prepared in writing (either as summary reports or long reports, whichever is appropriate) and distributed to the commission members in advance or at the meetings. Oral presentations during the meeting should focus on the principal issues, future activities, goals, and answering questions.

It was decided unanimously to submit these recommendations to the commission for approval.

- 2. It was noted that the report from the Spirituality Committee overlooked a piece of information. This website was identified, FYI: http://www.aihsc.info/ARMO_fraud.htm
- 3. A brief discussion was held concerning the status of vacancies on the commission. It is the Governor's preference, as communicated by Jon Vanator, that the two vacancies be filled by two Native American women (first choice) or by a Native American man and a Native American woman (second choice). The members of the Executive Committee were urged by the Chair to identify strong candidates as soon as possible so that these vacancies can be filled and the commission brought to full strength.
- 4. There being no further business, the meeting of the Executive Committee was adjourned.

Respectfully submitted, Brian J. Fahey